

SOUTHLAKE HOMEOWNERS' ASSOCIATION INC. BOARD MEETING

03/09/2023 – 6:30 PM

Southlake HOA Pavilion | Southlake Drive | St Augustine FL 32092

Minutes

- I. Call to Order @ 6:57 pm
- II. Quorum established w/ James, Scott, Jason, Brooke and Jimmy
- III. Confirmation of Proper Meeting Notice confirmed via community board, website and newsletter for at least 2 weeks
- IV. New Info Brandon with Jimerson Birr- no new updates
- V. Finances
 - a. Reading of Finances- letters to be sent once updated payment status of yearly dues received by BCM (\$20 late fee to be incurred) – Aye x5
- VI. Old Business
 - a. REC (3rd Letter) Recommendations- date for REC meeting TBD by March 30th.
 - i. Need list of Homes so that we can get REC scheduled
 - ii. 931 Lake Sanford Court- Move forward REC- Aye x5
 - iii. 229 Southlake Drive- Move forward REC- Aye x5
 - b. Police Patrol Status- New Officer to be assigned for 3, 4hr shifts x2 = 24 hrs covering various times.
 - c. Pond Status
 - i. Lake Doctor rep Mark Seymour attended meeting and reported findings, issues and recommendations- A report provided. He is to provide quote on
 - 1.) quarterly fountain maintenance and 2.) stocking fountain w/ tilapia to assist w pond health.

VII. Pond Bubbler Status for rebuild- A proposal has been received from Lake Doctor to fix the pond bubblers that are failing (\$1,345.95). Scott and James are meeting w/ Solitude Lake Management this week to discuss lake health and supplement quote for pond bubblers. Solitude w/ be given 1 week to respond or existing proposal with Lake Doctor will be implemented- Aye x 5.

VIII. New Business

- a. 148 Southlake Backyard Issues (pond dweller- everyone can see the mess)
- b. Set up lunch meeting w/ new BCM representative, Denise and BCM management as prior lunch meeting w/ former BCM rep, Michelle was very productive. Michelle is no longer w/ BCM.
- c. 2023 Southlake Community Day is Sat. April 22, 2023 (Earth Day)
 - i. Repaint pavilion tables
 - ii. Pressure wash tables, sidewalks, playground equipment
 - iii. Freshen up playground mulch (1 inch)
 - 1) 1 in. playground mulch to be quoted by BCM Denise
 - 2) Budget of \$2,500 for all comm day materials approved-
Aye x5
- d. Garcia Landscape/Lawncare to be contacted and advised to:
 - i. Reimburse for 10 boxes of xmas lights cut at main front entrance during holiday months
 - ii. Timing of sprinklers to be adjusted (currently running in middle of day)
 - iii. Get palm trees on the schedule to be trimmed (already incl w/ contract)
 - iv. Seasonal flowers to be planted at front entrance and trim down/box out the bushes in front so that flower beds are more visible (already incl w/ contract)
 - v. Raise tree canopy in park areas at least 2 feet (already incl w/ contract)

IX. Meeting Adjourned @7:45 pm